

**MINUTES OF THE MEETING OF THE
HENLEAZE, STOKE BISHOP & WESTBURY-on-TRYM
NEIGHBOURHOOD PARTNERSHIP**

2ND DECEMBER 2013 AT 7 PM

**HELD AT WESTBURY PARK PRIMARY SCHOOL,
BAYSWATER AVENUE, WESTBURY PARK, BRISTOL BS6 7NU**

MEMBERS

Ward Councillors

Henleaze - Clare Champion-Smith (P), Glenise Morgan (P)
Stoke Bishop - Peter Abraham (A), John Goulandris (P)
Westbury-on-Trym - Geoff Gollop (P), Alastair Watson (A)

Neighbourhood Partnership Ward Members

Henleaze - Valerie Bishop (P), Maggie Clark (A), Simon Tomlinson (P),
Kristy Bowers (P)
Stoke Bishop - Gay Huggins (P), Wendy Hull (P), Alan Preece (P),
Mark Baker (A)
Westbury - on - Trym - Alan Aburrow (P), Sue Boyd (P), David Mayer
(P), Vacancy (A)

Partners Attending

None.

Also present : Andrew McGrath-Area Coordinator, Steve Gregory-Clerk
to the Neighbourhood Partnership.

1. WELCOME AND INTRODUCTIONS, APOLOGIES FOR ABSENCE

The Partnership welcomed Kristy Bowers who had been co-opted
to represent the Henleaze Ward pending local elections for ward
representatives.

Apologies were received from Mark Baker, Jackie Longworth,
Jenny Hodges, Mark Runacres, Councillor Abraham and
Councillor Watson.

2. MINUTES - HENLEAZE, STOKE BISHOP AND WESTBURY-ON-TRYM NEIGHBOURHOOD PARTNERSHIP – 26TH SEPTEMBER 2013

The Minutes of the meeting held on 26th September, 2013 were confirmed as a correct record, subject to the following amendments –

Minute No. 5 last paragraph to include reference to North Bristol Suscom (Sustainable Commuting) regarding liaison work;

Mark Baker's name to be included in the membership for Stoke Bishop ward.

Matters arising

Minute No.6 – Action point regarding S.106 access to funds, Area Co-ordinator to put to next Environment Working Group;

Minute No.10 – Action point regarding 20 mph consultation results, Area Co-ordinator informed the Partnership that draft results had been tabled for this meeting. Agreed to pass comments back to Helen Wiggington outside of this meeting. Traffic flow modelling results were still awaited, Area Co-ordinator to chase up.

3. DECLARATIONS OF INTEREST

None declared.

4. PUBLIC FORUM

Members of the Partnership received a public forum statement regarding tree planting proposals at Waitrose car park development, the Partnership supported the suggestions made and asked Stephanie French to represent its views when and where appropriate.

(A copy of the Public Forum submission is held on the Minute Book).

5. NEIGHBOURHOOD WORKING PRIORITIES

The Partnership considered a report of the Neighbourhood Working Co-ordinator (agenda item no. 5) setting out neighbourhood working priorities which had been included in the agenda papers. Six priorities had been identified relating to obstructions on pavements, cycling on pavements, toilets at Canford Park, parking on pavements, littering and dog fouling.

Partnership members were strongly encouraged to make their views known about the priorities, particularly with regard to toilet facilities and emerging Council Policy, and feed them through the Environment Working Group for later consideration by the full Partnership.

RESOLVED - that the Action Plan be endorsed.

6. AREA CO-ORDINATOR'S REPORT

The Partnership considered a report of the Area Co-ordinator (agenda item no. 6) updating on various issues.

The Partnership expressed views about proposed changes to ward boundaries and the effect this had on progress with the Neighbourhood Partnership review. The Area Co-ordinator suggested that the Service Director for Neighbourhoods & Communities could be invited to brief members on this at the next meeting of the Partnership, this offer was accepted.

Councillor Gollop (Deputy Mayor for the Council) gave a resume on the current budget situation faced by Bristol City Council and the Mayor's public consultation exercise. The importance of responding to the budget consultation was strongly emphasised. The Partnership agreed to meet with Councillor Gollop informally after the meeting to discuss further.

The Area Co-ordinator pointed out that Neighbourhood Forum dates in May, 2014 would need to be changed as they were close to the local council election period and date of Communication Working Group should be 16 not 19 June, 2014. Also noted that reference to Kewstoke Avenue in the report should read Kewstoke Road.

AGREED –

- (1) that the dates of the next forums and the brief notes from the last round of forums be noted;**
- (2) that the latest meeting schedule be noted and the provisional dates of Forum and NP meetings in 2014 be agreed, subject to dates in May, 2014 being changed;**
- (3) that the update report from the Downs Traffic Study Sub-Group be noted;**

- (4) that the latest update on the NP review be noted;**
- (5) that the latest updates regarding the NP's devolved services and budgets be noted and that the Service Director for Neighbourhoods & Communities be invited to brief members on this at the next meeting of the Partnership;**
- (6) that an informal discussion about Bristol City Council's budget proposals take place after the Partnership's meeting.**

7. YOUTH WORK IN THE NP3 AREA

The Partnership received a verbal presentation about Youth Work in the NP3 area (agenda item no. 7) and the need to assess the level of need in each Ward and to increase young people to come forward as volunteers to further its work regarding the North Area Youth Forum.

The Partnership welcomed the information provided and acknowledged the work of the Youth Team. Members felt that the Neighbourhood Partnership meeting was a rather formal setting for this so suggested that the Neighbourhood Forums would be a good place to start particularly to encourage greater youth participation.

A mapping document outlining areas of need would be circulated to members of the Neighbourhood Partnership via the Area Co-ordinator. The Partnership Members would also provide the Youth Team with links to known providers/organisers of youth facilities such as church youth groups.

It was suggested that a Festival of Youth be held in the summer, given the success of the Festival of Age last summer. Timescales of this would be provided as soon as possible.

AGREED - that, subject to the above, the presentation be noted.

8. FEEDBACK FROM WORKING GROUPS

(1) Older People

Report noted.

(2) Communication

Report noted.

(3) Environment

Report noted plus one formal request from the Working Group relating to the detailed proposals for the playground at Stoke Lodge was received for decision.

On being put to the vote it was unanimously **AGREED** by the Neighbourhood Partnership that the proposals be adopted.

(4) Transport

Recommendations 3 to 7 noted. Recommendations 1 and 2 required a decision by the Neighbourhood Committee.

On being put to the vote the Neighbourhood Committee unanimously –

RESOLVED –

(i) that the proposals to fund six feasibility/design studies, at a cost of £24k, from the Partnerships devolved Minor Traffic Schemes budget for 2014/15 be approved;

(ii) that the additional footway refurbishment proposals, for Farne Close and Kellaway Avenue, for the current financial year, be approved.

(5) Governance

Report noted plus one formal request from the Working Group relating to an addendum to the current Terms of Reference which would effectively allow resident representatives to remain in post at the end of their tenure if and when necessary, to avoid a deficit of members on the Partnership.

On being put to the vote it was unanimously **AGREED** by the Neighbourhood Partnership that the addendum be adopted.

9. WELL BEING REPORT

The Partnership considered a report from the Area Co-ordinator (agenda item no. 9) relating to the Well Being report.

The Area Co-ordinator referred to two amendments to financial figures shown in the report, namely £2,420 at in Table 1 at the top of page 75 should read 'up to £2,000' and that the figure '£14,809.25' in the third paragraph on page 74, should read '£15,229.25'.

The Partnership commented on the need for an equitable split of money spent for each ward but acknowledged that an imbalance on this occasion was acceptable.

The Neighbourhood Committee then went to the vote and unanimously -

RESOLVED –

- (1) that the current Well Being allocation be noted;**
- (2) that the Well Being Panel recommendations as set out in Table 1 to the report, as amended, be agreed;**
- (3) That the latest monitoring update of Well Being Grant recipients be noted.**

10. ANY OTHER BUSINESS

Agenda item for next meeting to consider and debate the number of Neighbourhood Forum meetings to be held each year.

Action : Area Co-ordinator

(The meeting ended at 9 pm)

CHAIR